



# American Baptist

## CHURCHES *of* MICHIGAN

### **American Baptist Churches of Michigan Bylaws Regarding Delegates**

Article V. Section 4. Specifies:

Section 4 Number of Delegates to the Annual and Special Meetings of the Region.  
All delegates shall be members of a local congregation fulfilling requirements of Article V. Section 3. (\*see Section 3 below)

- 4.1 All pastors and full-time professional staff members of local congregations shall be delegates.
- 4.2 In addition to pastors and staff, each local congregation shall be entitled to two lay delegates. Each shall have one additional lay delegate for each 100 members or major fraction thereof.
- 4.3 All persons from within the Region serving on the General Board of the American Baptist Churches, USA, and the boards of its affiliated organizations, shall be delegates-at-large.
- 4.4 Officers of the Region shall be delegates-at-large.
- 4.5 All professional staff of the Region shall be delegates-at-large.

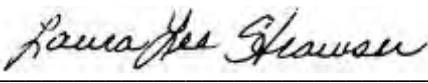
\*Section 3. **Responsibilities of the Local Congregation.** The local congregations shall contribute to the American Baptist Mission Budget of the American Baptist Churches USA and/or organizations and institutions recognized by the Region during the preceding fiscal year. The local congregations shall participate regularly in the support of the purpose of the Region outlined in Article III of these Bylaws. Local congregations aligned with more than one denomination shall seek to share proportionately their benevolence funds with these denominations.

## **Standing Rules of the Annual Meeting of American Baptist Churches of Michigan and Michigan Baptist Convention**

1. Only registered delegates shall have the right to present motions, speak to an issue and vote on any business action.
2. Any nominations from the floor must have written or verbal approval of the nominated person at the time the name is presented. These nominations must be presented to the president, vice president, or executive minister prior to 4:30 p.m. on the Monday prior to the date of the Annual Meeting. The nominations will be presented in the American Baptist Churches of Michigan offices at 4578 South Hagadorn Road, East Lansing, MI 48823.
3. The Nominating and Recruiting Committee Report shall serve as the slate of officers to be elected by the delegates, and a majority vote of the delegates shall be all that is necessary to elect these officers, provided no nominations from the floor are received for any of the offices or elected positions as stated in Standing Rule 2.
4. Any motion not on the agenda a delegate wishes to present during the business meeting shall be presented in written or typed form to the president, vice president, or executive minister prior to 4:30 p.m. on the Monday prior to the date of the Annual Meeting. The motions will be presented in the American Baptist Churches of Michigan offices at 4578 South Hagadorn Road, East Lansing 48823.
5. In all situations not specifically covered by the American Baptist Churches of Michigan Bylaws and Rules of Procedure, or the Standing Rules, the most recent version of *Roberts Rules of Order* shall be used as a basis of parliamentary authority.

The Standing Rules for the upcoming and any subsequent Annual Meetings of the American Baptist Churches of Michigan and Michigan Baptist Convention were adopted by action of the Region Board Saturday, September 13, 2003. Each member congregation shall receive notice of the Region Board's action by letter mailed from the American Baptist Churches of Michigan offices within 14 days of the Region Board's approval of the Standing Rules or any subsequent change in these standing rules.

Region Board adopted: September 13, 2003

Signed: 

\_\_\_\_\_  
Region Board President Rev. Laura Lee Strawser

Delegate Information for Church: \_\_\_\_\_

Record of Giving in 2018 to ABMS: \_\_\_\_\_

Last Reported Church Membership:	
<b>Churches who have not submitted an annual report must provide membership totals for 2018 and calculate their additional delegate totals accordingly.</b> You receive 1 additional delegate for every 100 members or major fraction thereof. (i.e. 149 = 1 delegate, 150 = 2)	
Pastors and Full-Time Professional Staff Members:	
Assigned Delegate Number:	
Additional Lay Delegates:	
Total Delegates:	

**Official Delegate Roster Report**

The following information is being requested for verification of all delegates to the 2019 Annual Meeting of the American Baptist Churches of Michigan on October 19, 2019 to be held at \_\_\_\_\_ MI. To be in compliance with Article V, Section 4 and Article V, Section 3 of the American Baptist Churches of Michigan Bylaws, delegate information is being requested from each member congregation. Related information has been shared below to assist your church with this matter.

**Please send us this information on or before October 6, 2019**

Fax: 517.332.3186

E-Mail: [office@abc-mi.org](mailto:office@abc-mi.org)

Church Information:

Church Name:	
Address:	
Phone:	
Email:	
Pastor:	

List below full-time professional church leaders' names who will serve as Delegates:

	Name, Address, City, State, Zip PLEASE PRINT
1	
2	
3	

List all names of your Lay Delegates attending

	Name, Address, City, State, Zip PLEASE PRINT
1	
2	
3	
4	
5	
6	

Use a blank page for more delegate information. Only official delegates have the right to vote on issues at the Annual Meeting of the American Baptist Churches of Michigan. Persons attending from your church who are not listed above as delegates are welcome and encouraged to attend but cannot be considered voting delegates. Professional Church Leaders are considered full-time if they work 20 or more hours a week for the church and receive remuneration.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

(Church Clerk, Moderator, or Pastor)