



Thursday, June 15, 2023

Subject: ABC-MI Annual Gathering Exhibit Information and Forms

The ABC-MI Annual Gathering will be held on Friday and Saturday, October 13 and 14, 2023 at Great Lakes Christian College in Lansing. It will be an exciting two days! Our speaker this year is Dr. Scot McKnight. Once again, we will have an exhibitor's area where you may set up a display and represent your organization.

Please return the enclosed form to reserve a space. The Cost for exhibitors is **\$35 per person**. We will provide a 6' table for your display and electrical connection and Wi-Fi (if requested). Please note the local set-up committee reserves the right to downsize displays if there are space constraints. We have a capacity for exhibitors in attendance. In order to plan accordingly, the **[deadline for exhibitor registration is October 5, 2023.](#)**

We would like for you to be set up by 5pm, but we will have access to the building at 3pm on Friday afternoon to start set-up.

If you are unable to attend and would like to send promotional materials to be included in packets distributed to attendees. Please send enough for approximately 300 guests. Please send to the Region office by October 5, 2023.

ABC-MI Region Office
4578 South Hagadorn Rd.
East Lansing, MI 48823
Attn: [vendor name]

Exhibit hours will be as follows:

Friday evening, October 13	EXHIBIT HOURS
3PM	(Building open for Exhibit Set Up)
5-6:30PM	Check-In of Participants and Hospitality
	Following the Closing Session
Saturday, October 14	EXHIBIT HOURS
7:30AM	(Building Open; Exhibitors are asked to be available by 7:45)
8:00-9:00AM	Exhibits Open before sessions
10:15-10:45AM	Exhibits Open during break
12-1:30PM	Exhibits Open Immediately Following Lunch/Group Discussions at Table

Please register online at our website www.abc-mi.org/AG2023. If you have questions concerning exhibit plans or the facility, please call our office. We are ready and willing to answer your questions and explain the guidelines related to the 2023 Annual Gathering. We look forward to seeing you in October!

Feel free to let us know if you cannot attend this year but would like to remain on our mailing list for future events.

Sincerely,
Danielle Doyle
Director of Mission Support

American Baptist Churches of Michigan
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Deadline: October 5, 2023