

American Baptist Churches of Michigan  
4578 S. Hagadorn Road  
East Lansing, MI 48823-5396

Phone: 517.332.3594; Fax: 517.332.3186  
Toll-free Phone: 800.632.2953  
E-mail: [tknox@abc-mi.org](mailto:tknox@abc-mi.org), Trina Knox, Office Administrator

Please print all information on this form to assist in reimbursement of your expenses. Return to ABC/MI Finance Office within one week of your meeting date. Reimbursement will be processed within 2 weeks.

Meeting Date: \_\_\_\_\_ Round Trip \_\_\_\_\_ miles @ \$.20 per mile: \$ \_\_\_\_\_

Travel from: \_\_\_\_\_ to \_\_\_\_\_

<input type="checkbox"/> Region Board Meeting	<input type="checkbox"/> Administrative Ministries Team	<input type="checkbox"/> Family Ministries Team
<input type="checkbox"/> Congregational Min & Miss Team	<input type="checkbox"/> Leadership Ministries Team	<input type="checkbox"/> Executive Committee
<input type="checkbox"/> Campus Ministries	<input type="checkbox"/> Christian Ed Commission	<input type="checkbox"/> Commission on Ord & Standing
<input type="checkbox"/> Historical Committee	<input type="checkbox"/> Endowment Committee	<input type="checkbox"/> Other:

Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Approved by: \_\_\_\_\_

Office use:  
Account number: \_\_\_\_\_

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