

**American Baptist Churches of Michigan**  
**Church Consultant:**  
**Stewardship, Discipleship and Congregational Health**  
***Job Description***

**Purpose of Position:**

To assist churches in their desire to become growing, healthy, missional communities through discipleship for individuals and corporate stewardship for congregations.

**Responsible to:**

- ABC-MI Executive Minister
- American Baptist Foundation President for Planned Giving Development

**Duties and Responsibilities:**

Stewardship through Planned Giving Development: (25% of job responsibilities)

- Serve part-time on American Baptist Foundation (ABF) staff as the Michigan ABF representative to ABC-MI individuals/congregations.
- Acquire training through the ABF in order to provide Will Seminars and other planned giving services to ABC-MI constituents.

Congregational Stewardship Development (35% of job responsibilities)

- Identify through interviews with professional church leaders and lay leaders their unique stewardship issues and resources for addressing their issues.
- Offer & conduct stewardship audits in ABC-MI congregations as requested.
- Develop a toolbox of resources to address issues of concern identified through the audit process.
- Form a broad network of relationships with outside consultants who can assist local churches in addressing their unique stewardship issues.

Congregational Personal Discipleship Development: (35% of job responsibilities)

- Conduct personal discipleship seminars in ABC-MI congregations addressing issues including: time management, missional use of personal abilities & spiritual gifts, financial management, & ongoing spiritual formation.
- Develop a toolbox of resources in the area of personal discipleship development.

Other Responsibilities: (5% of job responsibilities)

- Assist in the development and promotion of the Region Offering.

**Year One Goals and Objectives:**

1. Conduct introductory interviews with pastors and/or lay leaders of 30 churches in order to determine congregational needs in the areas of personal discipleship, stewardship, and planned giving.
2. Conduct seminars on personal discipleship in 10 churches.

3. Conduct stewardship audits of 10 churches.
4. Conduct Will Seminar in 3 churches & begin developing relationships with individuals/couples interested in remembering their congregation and other American Baptist entities in their estate planning.
5. Contact all involved churches to encourage support of ABC-MI regional offering